

RAS Copy

6 April 1966

MEMORANDUM FOR THE RECORD

SUBJECT: Secure Storage of <sup>25X1A2g</sup> [REDACTED] Microfilm

1. On 6 April 1966, Mr. <sup>25X1A9a</sup> [REDACTED] and I discussed the attached requirement from Mr. <sup>25X1A9a</sup> [REDACTED] Chief, DDP Systems Group with him and <sup>25X1A9a</sup> [REDACTED]. In accordance with this discussion, it was agreed as follows:
- a. The Combination to the Safes which house <sup>25X1A2g</sup> [REDACTED] Microfilm at the Records Center can be retained by Chief of the Records Center, Mr. <sup>25X1A9a</sup> [REDACTED].
  - b. All personnel officially assigned to work at the Records Center <sup>25X1A6a</sup> [REDACTED] (except custodian workers) may have access to the combination and to the material in the safes, when necessary, otherwise the safes will remain locked at all times.
  - c. Access to the material contained in these safes by Headquarters personnel is limited to the following:

<sup>25X1A9a</sup> [REDACTED]

2. I advised the <sup>25X1A6a</sup> [REDACTED], <sup>25X1A9a</sup> [REDACTED] about these requirements and told him that Mr. <sup>25X1A9a</sup> [REDACTED] did not intend, at this time, to extend these requirements to any other materials in the Records Center. <sup>25X1A9a</sup> [REDACTED] said that he would have the combination set on these safes immediately.

<sup>25X1A9a</sup> [REDACTED]

Chief, Records Administration Staff, DDS

CC: <sup>25X1A9a</sup> [REDACTED]

~~SECRET~~

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